



Buckland & Chipping Parish Council

Clerk: David Smith.6 Willow Close Reed. SG8 8BA

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Minutes of

MEETING NO. 212 OF BUCKLAND AND CHIPPING PARISH COUNCIL.

The Chairman welcomed councillors to the meeting. He also welcomed members of the public commenting it was encouraging to see so many villagers showing an interest in council affairs.

Present: Councillors J.Jones, D.Hall, J.Kenyon (Chairman), Mrs M.Ling, Mrs B.Little and J.Nodes

Also in attendance: Mr D Smith Parish Clerk and 9 Members of the Public

212/1 To receive apologies for absence
There were none

212/2 To receive Members Declarations of Interest
Cllr D Hall declared he was listed as a payee in item 11

212/3 To approve the Minutes of the Meeting of the Parish Council No 211, held on 10th August 2009 and to authorise the Chairman to sign them as a true record
They were approved and the Chairman duly signed.

212/4 To receive a report from the Chairman.
The Chairman reported he had attended a meeting of Community Voice organised by East Herts. He had been able to put the village's point of view on forthcoming changes to rubbish collection. He had attended with Cllr Ling and the clerk a meeting called by the Buntingford Town Plan group. There had been representatives from the majority of parishes surrounding Buntingford. The village representatives had shared their concerns over parking and shopping within Buntingford. It had been agreed that the clerks of the various councils would communicate, via e-mail, items of possible interest. He had attended the Hertfordshire County Council planning meeting to consider the Barkway Golf Club application. This had been refused.

212/5 To Review Financial Regulations and Financial Risk Assessment
The clerk said there had been no changes to legislation or good practice since the last review and recommended the council accepted the current Financial Regulations and Financial Risk Assessment.
Accepted.

212/5 To Report Close Of Audit: Year ended 31st March 2009 – There were no recommendations
Noted

212/6 To agree changes to the Bank Mandate: Any three from Cllr Jones, Cllr Kenyon and the Clerk
The clerk reported that he now understood that all cheques should be signed by at least two councillors and the clerk.
Agreed that Cllr Kenyon and the clerk be added to the list of authorized signatures.

212/7 To discuss issues relating to the newsletter
Cllr Ling asked for views on the standard of the current council newsletter. There was general approval for the high-quality. Cllr Hall said his wife would be happy to assist.
It was noted there were currently no adverts.

212/8 To discuss issues relating to Herts. Highways
It was reported that the western north bound village sign for Chipping at is damaged and the Buckland signs were missing on Barkway Lane.

The speed limit sign on the Barkway Lane should be moved to the East of the lane to the Church so that all residents are included in the speed limit area.

Cllr Little asked if it would be possible to start the process to apply for a weight restriction on Barkway Lane.

The clerk to write to Herts. Highways on these matters.

Villagers were reminded that it would be incorrect to place private signs on the highway.

212/9 To consider planning applications received, progress reports & decisions

There had been no new applications received.

We now understood the "Homestead" application came within the permitted size.

Barkway Golf Club: Cllr Little said it was a victory for cooperation between the parishes and the individuals who had commented on the application.

Cllr Ling wish to record the council's thanks for all Cllr Little's efforts in this matter.

212/10 To approve payments

Meeting Sept 23 2009

Payee	Cheque Number	Amount	Reason
D MacLean	100359	£ 50.00	Internal Audit
D Smith	100360	£ 14.39	Stationary
			y
D Hall	100361	£ 60.22	Phone Boxes: Certificate
D Bowen	100362	£ 700.00	Church Grass Cutting
		£ 824.61	

The above payments were approved.

212/11 To discuss the Clerk's Job Description

It was **agreed** the circulated version be accepted as a working draft.

The clerk to obtain advice for extra wording to encourage diversity and health and safety within the Parish Council.

212/12 To receive an update on the Bus Shelters in Buckland and Chipping

It was reported that no receipts for expenditure had been received in respect of the northbound Buckland shelter.

Agreed: Earth and grass be used to remove the possible trip hazard of the step at this shelter.

The clerk to write to Highways for an update on the southbound Chipping bus shelter.

212/13 To receive an update on village sewers

There was nothing to report. This item to remain on the agenda for one more meeting

212/14 To receive an update on the adoption of village telephone kiosks

Cllr Hall reported the telephone kiosks were now the property of the Parish Council. Materials for their renovation had been bought. There was a BT competition for the best use of adopted telephone kiosks. It was suggested that we could use the council's phone boxes as display areas for village photographs.

212/15 To discuss issues relating to the Parish Web Site

Cllr Jones reported the village of website would be live by Christmas.

The council had received a grant of £225 towards the creation of the website.

212/16 The Village Bonfire 31st October 2009

It was proposed by Cllr Hall and seconded by Cllr Nodes that £75 be given to the village committee organising the Halloween Bonfire. **Agreed.**

212/17 To receive matters for report and or referral to next agenda (Information only)

The clerk reported that he had contacted the Inland Revenue regarding his employment status.

212/18 To note correspondence received.

(a) East and North Herts NHS Trust

Agreed that they be given the Councillors contact information.

212/19 To invite Members of the Public to address the meeting

It was pointed out the footpath behind The Square in Buckland was obstructed and not well signed.
The clerk to contact PP3

212/20 To agree date of next meeting

Agreed Monday the second of November 8 p.m. at the Crown Public House Chipping